

# Record of decision taken under delegated powers by a council officer



Title:	<b>APPROVAL TO AWARD A CONTRACT FOR THE PROVISION OF SCHOOLS BASIC NEED PLACES AT ESHER HIGH SCHOOL</b>
Divisions Affected:	East Molesey and Esher
Key Decision:	Yes
Reason Key:	Over £500,000
Decision taken under delegation by virtue of:	Delegation agreed by Cabinet on 25 September 2012 – Minute Ref: 132/12 (2)

## Summary

The Cabinet at its meeting of 25 September 2012 agreed that the Strategic Director for Change and Efficiency (now Strategic Director for Business Services), having ensured formal agreement in writing with the Leader and Cabinet Member for Change and Efficiency (now Business Services), the Cabinet Member for Assets and Regeneration Programmes and the Cabinet Member for Children and Learning (now Schools and Learning) and the S151 officer, authorise the award of future schools capital construction contracts, above £500k in value, where a mini-competition procedure has been followed under a Framework Agreement previously approved by Cabinet. It was agreed that this authorisation would be formally minuted and the S151 Officer would retain the paperwork.

In response to an increasing demand for school places across Surrey the Council established, in its Medium Term Financial Plan 2012-2017, a Capital Programme to fund the provision of additional places in a number of schools. The Education Basic Need Programme has now moved into the second Tranche of delivery and phased implementation of the Construction works for twelve primary schools projects and one secondary school is in progress. In this instance the Strategic Director is requested to consider awarding a contract to the recommended tenderer for the Esher High School project in Esher.

Additional school places are needed by January 2015 to meet an increase in pupil numbers. The award of this contract will enable construction to commence on programme to allow for the entire works to be completed on time.

This record formally confirms that a meeting was held under the above delegated Authority on 3 September 2013 at which the award of the contract for the provision of schools basic need places at Esher High School was approved as recommended in the submitted contract award report.

## Decision made

### Decision made:

It was AGREED that following a mini-competition tendering exercise and extensive pre-construction preparation, a contract be awarded for the 2013/14 schools capital construction project at Esher High School to the contractor identified in paragraph 3 of the Contract Award report.

### Reasons for Decision:

To enable the award of a construction project at Esher High School resulting in increased basic need provision for children in accordance with the council's statutory obligations.

Decision taken by:	Strategic Director Business Services
Decision taken on:	03 September 2013
To be implemented on:	16 September 2013

## Alternative options considered

The tender for this contract has been conducted in accordance with EU Procurement rules under Frameworks previously approved by Cabinet pursuant to the Council's Procurement Standing Orders. No alternative options are available for consideration by the Strategic Director.

## Summary of any financial implications

The entire scheme has an approved funding allocation of £8,752,149. The tender sum currently being recommended for approval is £6,085,807.45, producing a total scheme cost of £7,711,211, which is within budget.

The overall approved funding in the medium term financial plan 2013/18, for this scheme is £8,752,149. The latest estimated scheme cost of £7,711,211 is £1,040,938 below budget. The budget also assumes a level of savings compared to original estimated costs.

The estimated scheme cost comprises:-

Construction works tender	£6,085,807
Early enabling works stage 1	£27,289
Early enabling works stage 2	£741,453
Contractors pre-construction fees	£31,448
Professional services fees	£755,214
ICT Equipment	<u>£ 70,000</u>
Total estimated scheme cost	£7,711,211

Actual costs will be regularly monitored to ensure they remain within budget and any

further potential savings are realised.

**Declarations of conflicts of interest**

None.

**Consultation/Process Followed**

The Strategic Director for Business Services has consulted with the Leader, the Cabinet Member for Business Services, the Cabinet Member for Asset Regeneration and Programmes and the Cabinet Member for Schools and Learning and the S151 officer.

**Background Documents**

Exempt:

Contract Award Report  
Tender Evaluation Report.

Yes  
Yes